



Administrative Investigation Skills: Advanced Level

Government, Legal & Public Sector

QGT-GOV-133 | Advanced | 5 or 10 days | Online, classroom, in-house

Course overview

Administrative Investigation Skills: Advanced Level is an advanced programme for experienced practitioners in Administrative Investigation Skills. It covers the principles, the requirements of international public-sector frameworks and GCC regulations, and the practical methods used on site, with case studies from operations in the Gulf, Africa and worldwide. Available online, in the classroom in 60 cities, or in-house.

What participants will be able to do

- Explain the principles, terminology and scope of Administrative Investigation Skills
- Apply the relevant requirements of international public-sector frameworks and GCC regulations
- Apply advanced analysis methods to real operating data
- Recognise common problems, risks and root causes and choose the right corrective action
- Prepare an improvement plan for their own site or organisation

Who should attend

Designed for government officials, legal advisors, compliance officers and policy teams with at least three years of experience.

Course outline (5 days)

Day 1: Core principles revisited

Fast review and recent changes in international public-sector frameworks and GCC regulations

Day 2: Advanced analysis methods

Detailed techniques, data interpretation and calculations

Day 3: Design and performance optimisation

Improving reliability, efficiency and cost

Day 4: Troubleshooting complex cases

Diagnosing multi-cause problems from field data

Day 5: Risk, decisions and integration

Building a risk-based plan and presenting recommendations

What the 10-day edition adds

Day 6: Applied project, part 1 – Apply the week-one methods to a case from your organisation

Day 7: Data and digital tools – Software, spreadsheets and digital tools used in practice

Day 8: Lessons from incidents and audits – What investigations and audit findings teach

Day 9: Applied project, part 2 – Complete, test and refine your solution

Day 10: Presentations and final assessment – Present to the group and complete the final assessment

Fees (USD per participant)

Duration	Live online	Classroom	In-house
5 days	\$3,000	\$5,500	On quote
10 days	\$5,500	\$9,900	On quote

Fees include course material and certificate of completion; classroom fees include refreshments and lunch. In-house training is priced per group.

Dates and cities 2027–2030

Dates	City	Format	Duration	Fee
24 May – 4 Jun 2027	Berlin	Classroom	10 days	\$9,900
15–19 Aug 2027	Jeddah	Classroom	5 days	\$5,500
23 Aug – 3 Sep 2027	Lagos	Classroom	10 days	\$9,900
10–14 Oct 2027	Manama	Classroom	5 days	\$5,500
25 Oct – 5 Nov 2027	Online (live)	Online (live)	10 days	\$5,500
21 Feb – 3 Mar 2028	Beirut	Classroom	10 days	\$9,900
17–21 Apr 2028	Manchester	Classroom	5 days	\$5,500
24 Apr – 5 May 2028	Copenhagen	Classroom	10 days	\$9,900
30 Apr – 4 May 2028	Muscat	Classroom	5 days	\$5,500
25 Sep – 6 Oct 2028	Online (live)	Online (live)	10 days	\$5,500
5–16 Feb 2029	Tunis	Classroom	10 days	\$9,900
10–14 Jun 2029	Jeddah	Classroom	5 days	\$5,500
18–29 Jun 2029	Abu Dhabi	Classroom	10 days	\$9,900
16–20 Jul 2029	Berlin	Classroom	5 days	\$5,500
23 Jul – 3 Aug 2029	Online (live)	Online (live)	10 days	\$5,500
6–17 May 2030	Vienna	Classroom	10 days	\$9,900
10–14 Jun 2030	Kigali	Classroom	5 days	\$5,500
1–12 Jul 2030	Stockholm	Classroom	10 days	\$9,900
29 Jul – 2 Aug 2030	Nairobi	Classroom	5 days	\$5,500
25 Nov – 6 Dec 2030	Online (live)	Online (live)	10 days	\$5,500

How to register

Register online or scan the code

<https://qimmatrainig.com/courses/administrative-investigation-skills-advanced-level/>

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