



Contract Management & Administration Masterclass

Project Management & Contracts

QGT-PMC-169 | Masterclass | 5 or 10 days | Online, classroom, in-house

Course overview

Contract Management & Administration Masterclass is a senior-level masterclass on strategy and performance in Contract Management & Administration. It covers the principles, the requirements of PMI PMBOK, FIDIC, AACE and ISO 21502, and the practical methods used on site, with case studies from operations in the Gulf, Africa and worldwide. Available online, in the classroom in 60 cities, or in-house.

What participants will be able to do

- Explain the principles, terminology and scope of Contract Management & Administration
- Apply the relevant requirements of PMI PMBOK, FIDIC, AACE and ISO 21502
- Use practical tools, checklists and calculations with confidence
- Recognise common problems, risks and root causes and choose the right corrective action
- Build a business case and roadmap their leadership team can act on

Who should attend

Designed for project managers, planners, contract engineers and commercial staff in senior and leadership roles.

Course outline (5 days)

Day 1: Strategic view of Contract Management & Administration

Trends, regulation and what leading companies do differently

Day 2: Benchmarking and performance

KPIs, maturity models and gap analysis

Day 3: Lessons from major incidents and projects

Decision points that changed outcomes

Day 4: Leading the change

Building the business case, budget and team capability

Day 5: Masterclass forum

Expert panel, peer exchange and personal roadmap

What the 10-day edition adds

Day 6: Applied project, part 1 – Apply the week-one methods to a case from your organisation

Day 7: Data and digital tools – Software, spreadsheets and digital tools used in practice

Day 8: Lessons from incidents and audits – What investigations and audit findings teach

Day 9: Applied project, part 2 – Complete, test and refine your solution

Day 10: Presentations and final assessment – Present to the group and complete the final assessment

Fees (USD per participant)

Duration	Live online	Classroom	In-house
5 days	\$3,000	\$5,500	On quote
10 days	\$5,500	\$9,900	On quote

Fees include course material and certificate of completion; classroom fees include refreshments and lunch. In-house training is priced per group.

Dates and cities 2027–2030

Dates	City	Format	Duration	Fee
15–19 Mar 2027	Amsterdam	Classroom	5 days	\$5,500
26 Apr – 7 May 2027	Geneva	Classroom	10 days	\$9,900
28 Jun – 2 Jul 2027	Bangkok	Classroom	5 days	\$5,500
19–30 Jul 2027	Cape Town	Classroom	10 days	\$9,900
15–19 Nov 2027	Online (live)	Online (live)	5 days	\$3,000
16–20 Apr 2028	Amman	Classroom	5 days	\$5,500
1–12 May 2028	Cape Town	Classroom	10 days	\$9,900
3–7 Jul 2028	Zurich	Classroom	5 days	\$5,500
3–14 Sep 2028	Algiers	Classroom	10 days	\$9,900
25–29 Sep 2028	Online (live)	Online (live)	5 days	\$3,000
12–16 Feb 2029	Tunis	Classroom	5 days	\$5,500
19 Feb – 2 Mar 2029	Dublin	Classroom	10 days	\$9,900
16–20 Jul 2029	Kigali	Classroom	5 days	\$5,500
12–23 Nov 2029	Manchester	Classroom	10 days	\$9,900
19–23 Nov 2029	Online (live)	Online (live)	5 days	\$3,000
14–18 Jan 2030	Munich	Classroom	5 days	\$5,500
27 Jan – 7 Feb 2030	Manama	Classroom	10 days	\$9,900
3–7 Jun 2030	Zurich	Classroom	5 days	\$5,500
29 Jul – 9 Aug 2030	Tbilisi	Classroom	10 days	\$9,900
23–27 Sep 2030	Online (live)	Online (live)	5 days	\$3,000

How to register

Register online or scan the code

<https://qimmatrainig.com/courses/contract-management-and-administration-masterclass/>

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