



# HRCI PHR / SPHR: Professional & Senior Professional in HR Exam Preparation

## International Certification Preparation

QGT-CRT-231 | Certification prep | 5 or 10 days | Online, classroom, in-house

### Course overview

A structured exam preparation programme for HRCI PHR / SPHR. You work through the body of knowledge, the referenced codes and standards, timed practice questions and exam technique, with an instructor who has prepared candidates across the Gulf and Africa. Eligibility, exam booking and the certificate itself are handled by HRCI.

### What participants will be able to do

- Understand the HRCI PHR / SPHR exam format, eligibility rules and body of knowledge
- Navigate the referenced codes and standards quickly and accurately
- Solve the calculation and look-up questions that appear most often
- Manage exam time with a tested question strategy
- Leave with a personal study plan for the weeks before the exam

### Who should attend

Professionals planning to sit the HRCI PHR / SPHR exam within the next six months, and supervisors who want their teams certified.

### Course outline (5 days)

#### Day 1: Exam scope and eligibility

Body of knowledge, exam format, eligibility and booking

#### Day 2: Core references, part 1

Close reading of the referenced codes and standards

#### Day 3: Core references, part 2

Remaining references, tables, formulas and look-ups

#### Day 4: Calculations and practice questions

Timed question banks with worked solutions

#### Day 5: Mock exam and review

Full-length mock exam, scoring and personal study plan

### What the 10-day edition adds

Day 6: Applied project, part 1 – Apply the week-one methods to a case from your organisation

Day 7: Data and digital tools – Software, spreadsheets and digital tools used in practice

Day 8: Lessons from incidents and audits – What investigations and audit findings teach

Day 9: Applied project, part 2 – Complete, test and refine your solution

Day 10: Presentations and final assessment – Present to the group and complete the final assessment

## Fees (USD per participant)

| Duration | Live online | Classroom | In-house |
|----------|-------------|-----------|----------|
| 5 days   | \$3,000     | \$5,500   | On quote |
| 10 days  | \$5,500     | \$9,900   | On quote |

Fees include course material and certificate of completion; classroom fees include refreshments and lunch. In-house training is priced per group.

## Dates and cities 2027–2030

| Dates                | City          | Format        | Duration | Fee     |
|----------------------|---------------|---------------|----------|---------|
| 8–12 Feb 2027        | Cape Town     | Classroom     | 5 days   | \$5,500 |
| 1–12 Mar 2027        | Sharjah       | Classroom     | 10 days  | \$9,900 |
| 28 Jun – 2 Jul 2027  | Dublin        | Classroom     | 5 days   | \$5,500 |
| 19–30 Sep 2027       | Riyadh        | Classroom     | 10 days  | \$9,900 |
| 4–8 Oct 2027         | Online (live) | Online (live) | 5 days   | \$3,000 |
| 9–13 Jan 2028        | Alexandria    | Classroom     | 5 days   | \$5,500 |
| 31 Jan – 11 Feb 2028 | Dublin        | Classroom     | 10 days  | \$9,900 |
| 22–26 May 2028       | Stockholm     | Classroom     | 5 days   | \$5,500 |
| 9–20 Jul 2028        | Dammam        | Classroom     | 10 days  | \$9,900 |
| 16–20 Oct 2028       | Online (live) | Online (live) | 5 days   | \$3,000 |
| 28 Jan – 1 Feb 2029  | Salalah       | Classroom     | 5 days   | \$5,500 |
| 11–22 Feb 2029       | Algiers       | Classroom     | 10 days  | \$9,900 |
| 18–22 Feb 2029       | Manama        | Classroom     | 5 days   | \$5,500 |
| 27 Aug – 7 Sep 2029  | Lisbon        | Classroom     | 10 days  | \$9,900 |
| 29 Oct – 2 Nov 2029  | Online (live) | Online (live) | 5 days   | \$3,000 |
| 27–31 May 2030       | Madrid        | Classroom     | 5 days   | \$5,500 |
| 29 Jul – 9 Aug 2030  | Vienna        | Classroom     | 10 days  | \$9,900 |
| 16–20 Sep 2030       | Tbilisi       | Classroom     | 5 days   | \$5,500 |
| 7–18 Oct 2030        | Berlin        | Classroom     | 10 days  | \$9,900 |
| 14–18 Oct 2030       | Online (live) | Online (live) | 5 days   | \$3,000 |

## How to register

### Register online or scan the code

<https://qimmatrainig.com/courses/hr-ci-phr-sphr-professional-and-senior-professional-in-hr-excel-and-project-management>

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