



Job Analysis & Evaluation: Practical Workshop

Human Resources & Training

QGT-HRM-152 | Practical workshop | 5 or 10 days | Online, classroom, in-house

Course overview

Job Analysis & Evaluation: Practical Workshop is a hands-on workshop built around exercises and real site problems in Job Analysis & Evaluation. It covers the principles, the requirements of SHRM and CIPD frameworks and GCC labour laws, and the practical methods used on site, with case studies from operations in the Gulf, Africa and worldwide. Available online, in the classroom in 60 cities, or in-house.

What participants will be able to do

- Explain the principles, terminology and scope of Job Analysis & Evaluation
- Apply the relevant requirements of SHRM and CIPD frameworks and GCC labour laws
- Use practical tools, checklists and calculations with confidence
- Recognise common problems, risks and root causes and choose the right corrective action
- Prepare an improvement plan for their own site or organisation

Who should attend

Designed for HR professionals, L&D specialists, trainers and line managers who want practice rather than theory.

Course outline (5 days)

Day 1: Workshop briefing and baseline

Participants bring a real problem from their own site

Day 2: Guided practice 1

Hands-on exercises using templates, checklists and calculators

Day 3: Guided practice 2

Simulations and role-play based on Job Analysis & Evaluation scenarios

Day 4: Field cases from the Gulf and Africa

Analysing what went wrong and what worked

Day 5: Action plan and peer review

Each participant leaves with a reviewed improvement plan

What the 10-day edition adds

Day 6: Applied project, part 1 – Apply the week-one methods to a case from your organisation

Day 7: Data and digital tools – Software, spreadsheets and digital tools used in practice

Day 8: Lessons from incidents and audits – What investigations and audit findings teach

Day 9: Applied project, part 2 – Complete, test and refine your solution

Day 10: Presentations and final assessment – Present to the group and complete the final assessment

Fees (USD per participant)

Duration	Live online	Classroom	In-house
5 days	\$3,000	\$5,500	On quote
10 days	\$5,500	\$9,900	On quote

Fees include course material and certificate of completion; classroom fees include refreshments and lunch. In-house training is priced per group.

Dates and cities 2027–2030

Dates	City	Format	Duration	Fee
22–26 Mar 2027	Dublin	Classroom	5 days	\$5,500
7–18 Jun 2027	Abu Dhabi	Classroom	10 days	\$9,900
14–18 Jun 2027	Stockholm	Classroom	5 days	\$5,500
6–17 Sep 2027	Frankfurt	Classroom	10 days	\$9,900
18–22 Oct 2027	Online (live)	Online (live)	5 days	\$3,000
3–7 Apr 2028	Vienna	Classroom	5 days	\$5,500
15–26 May 2028	Milan	Classroom	10 days	\$9,900
29 May – 2 Jun 2028	Munich	Classroom	5 days	\$5,500
9–20 Jul 2028	Jeddah	Classroom	10 days	\$9,900
6–10 Nov 2028	Online (live)	Online (live)	5 days	\$3,000
15–19 Jan 2029	Tbilisi	Classroom	5 days	\$5,500
22 Jan – 2 Feb 2029	Manchester	Classroom	10 days	\$9,900
19–23 Feb 2029	Dublin	Classroom	5 days	\$5,500
12–23 Mar 2029	Frankfurt	Classroom	10 days	\$9,900
12–16 Nov 2029	Online (live)	Online (live)	5 days	\$3,000
29 Apr – 3 May 2030	Houston	Classroom	5 days	\$5,500
9–20 Jun 2030	Algiers	Classroom	10 days	\$9,900
26–30 Aug 2030	Luanda	Classroom	5 days	\$5,500
29 Sep – 10 Oct 2030	Riyadh	Classroom	10 days	\$9,900
14–18 Oct 2030	Online (live)	Online (live)	5 days	\$3,000

How to register

Register online or scan the code

<https://qimmatrainig.com/courses/job-analysis-and-evaluation-practical-workshop/>

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