



Medical Records & Health Information: Practical Workshop

Healthcare & Hospital Management

QGT-HCM-131 | Practical workshop | 5 or 10 days | Online, classroom, in-house

Course overview

Medical Records & Health Information: Practical Workshop is a hands-on workshop built around exercises and real site problems in Medical Records & Health Information. It covers the principles, the requirements of JCI standards, WHO guidance and ISO 15189, and the practical methods used on site, with case studies from operations in the Gulf, Africa and worldwide. Available online, in the classroom in 60 cities, or in-house.

What participants will be able to do

- Explain the principles, terminology and scope of Medical Records & Health Information
- Apply the relevant requirements of JCI standards, WHO guidance and ISO 15189
- Use practical tools, checklists and calculations with confidence
- Recognise common problems, risks and root causes and choose the right corrective action
- Prepare an improvement plan for their own site or organisation

Who should attend

Designed for hospital managers, quality coordinators, clinical leaders and healthcare administrators who want practice rather than theory.

Course outline (5 days)

Day 1: Workshop briefing and baseline

Participants bring a real problem from their own site

Day 2: Guided practice 1

Hands-on exercises using templates, checklists and calculators

Day 3: Guided practice 2

Simulations and role-play based on Medical Records & Health Information scenarios

Day 4: Field cases from the Gulf and Africa

Analysing what went wrong and what worked

Day 5: Action plan and peer review

Each participant leaves with a reviewed improvement plan

What the 10-day edition adds

Day 6: Applied project, part 1 – Apply the week-one methods to a case from your organisation

Day 7: Data and digital tools – Software, spreadsheets and digital tools used in practice

Day 8: Lessons from incidents and audits – What investigations and audit findings teach

Day 9: Applied project, part 2 – Complete, test and refine your solution

Day 10: Presentations and final assessment – Present to the group and complete the final assessment

Fees (USD per participant)

Duration	Live online	Classroom	In-house
5 days	\$3,000	\$5,500	On quote
10 days	\$5,500	\$9,900	On quote

Fees include course material and certificate of completion; classroom fees include refreshments and lunch. In-house training is priced per group.

Dates and cities 2027–2030

Dates	City	Format	Duration	Fee
15–19 Feb 2027	Amsterdam	Classroom	5 days	\$5,500
31 May – 11 Jun 2027	Accra	Classroom	10 days	\$9,900
7–11 Jun 2027	Lagos	Classroom	5 days	\$5,500
5–16 Jul 2027	Budapest	Classroom	10 days	\$9,900
22–26 Nov 2027	Online (live)	Online (live)	5 days	\$3,000
10–14 Jan 2028	Accra	Classroom	5 days	\$5,500
6–17 Mar 2028	Houston	Classroom	10 days	\$9,900
9–13 Jul 2028	Manama	Classroom	5 days	\$5,500
4–15 Sep 2028	Stockholm	Classroom	10 days	\$9,900
23–27 Oct 2028	Online (live)	Online (live)	5 days	\$3,000
8–12 Apr 2029	Al Khobar	Classroom	5 days	\$5,500
9–20 Jul 2029	Tbilisi	Classroom	10 days	\$9,900
15–19 Oct 2029	Sharjah	Classroom	5 days	\$5,500
5–16 Nov 2029	Prague	Classroom	10 days	\$9,900
3–7 Dec 2029	Online (live)	Online (live)	5 days	\$3,000
11–15 Mar 2030	Stockholm	Classroom	5 days	\$5,500
10–21 Jun 2030	Bangkok	Classroom	10 days	\$9,900
23–27 Sep 2030	Abu Dhabi	Classroom	5 days	\$5,500
28 Oct – 8 Nov 2030	Madrid	Classroom	10 days	\$9,900
4–8 Nov 2030	Online (live)	Online (live)	5 days	\$3,000

How to register

Register online or scan the code

<https://qimmatrainig.com/courses/medical-records-and-health-information-practical-workshop>

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